



Space to connect

With help from an ACT Government grant, Turner school parents, staff and students have created a wonderful garden space to learn, yarn and connect – to both Country and community.

In partnership with the P&C, Turner School has been building outdoor learning spaces over the last few years. A central component is their Cultural Integrity Garden.

“The Cultural Integrity Garden was initiated in 2019 to connect students to Country, to local plants and their use, and to introduce Aboriginal ways of being, story telling and sharing,” says Nicola Gibson, Turner School’s P&C President.

“It is a space where four or five classes can come together to yarn, learn, listen, and deepen their ability to collaborate and connect with people, Country and history,” she says. “It’s also a place where the community will be able to meet, share, and appreciate this Country.”

“COVID restrictions have obviously meant we’ve not yet been able to open the garden to parents and the community, but we now have a wonderful space for presentations,



Turner students plant local plants in the new garden.

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From the President



Alison Elliott

Welcome to Term 2, and some good news for those keen to get back on site at their schools – parents can now enter school grounds for drop-off and pick-up, as well as a range of out-of-hours events. This opens the way for P&Cs to hold much-missed school events, such as discos. Council advocated strongly for this to be possible and we welcome the changes and the chance for parents and carers to more involved again in their child's school life. We know some new parents have never stepped inside their child's school!

More good news: the democratic sausage is back! We know election day food stalls are a great fundraising opportunity for P&Cs, and Council has advocated to allow them to happen on Saturday 21st May. Make sure your COVID plan is in place and understood by everyone involved (we have a [template plan](#) you can use) and we recommend having plenty of back-up volunteers at the ready, in case volunteers become unavailable at short notice. We will be promoting a list of stalls before the day, so contact us if you're not yet on the list or have questions (phone 6241 5759 or [email](#)).

Mother's day stalls are also back this term, along with on-site P&C meetings, and it's a relief to see P&Cs finally able to get back to some kind of normalcy, after two very long, frustrating and stressful years. See what is allowed in our [COVID information for P&Cs](#).

Inclusive Education

A [Community Conversation](#) on strengthening inclusive education in our schools is happening, and there are still opportunities for parents to be involved. Reform in this area is ongoing and still needed. Join our Disability Education Working Group to stay up to date with changes and opportunities for input.

What we hear from families is that they don't necessarily feel welcome in our public schools, and that too often simple, reasonable adjustments are not being made consistently for students who need them. With more and more families choosing mainstream settings, we need to invest in professional learning for all teachers to ensure they can support all students, especially those with disability and mental health issues, using de-escalation strategies and partnering with parents/carers to implement reasonable adjustments and individual plans.

Join us

Our General Meetings continue to be held online, making them a convenient way to join the conversation. All input helps us gauge how the community is feeling, so that we can represent this when meeting with the Education Directorate and the Education Minister. If you have concerns, unresolved issues or some positive feedback, we would love you to share this with us at our next meeting on May 24 at 7pm ([register](#) here). •

Space to connect

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smaller school events and ceremonies in the future. Larger events, like the school fete or end of year concert will be able to spill in and around the garden. It's a centre point and lovely place to be."

The journey has been a long one, and has involved a lot of learning – for staff, students and parents.

In 2019, staff and students started with a Walk on Country with Adam Shipp, a Wiradjuri ranger, learning about traditional plant use.



Student designs



Student walk on Country

Students then collaborated to design their visions of how the space would be used and features they would like incorporated.

Community working bees got parents involved with the construction – and the learning! – and students across the school have planted the gardens.

"We hope that having the parent community take part in the physical construction of the garden will strengthen and reinforce the ideas of sustainability and cultural integrity at home as well as at school," Nicola tells us.

Weatherproof building and seating elements are interspersed with a dry creek bed and seasonal plantings that flower at each month of the year, educating the students on Aboriginal ways of noticing changes to the environment based on weather.

Students will also be involved in planting and maintaining different bush tucker plants that they will be able to take ownership to care for each year.

There have been some added bonuses – the garden helped students



Adam Shipp teaches parents and students about soil management and care for native plants using Aboriginal wisdom (above). Then the hard work at the community working bee begins! (left)

continue to feel connected to the school during remote learning last year.

“Students created musical raps to go with our garden poem as well as painting and sculptures that reflected the garden as a place to connect with Country,” says Nicola. “And not having the kids here for a while – and all the wet weather – has given the shrubs and trees a solid chance to establish. Plus, it’s been a healthy outdoor space for learning since school returned.”



Seating for circle discussions, enabling creative thinking, reflection and connection.

“We continue to remind our community about this special space we constructed together. And look forward to an official opening that everyone can attend to admire and enjoy what we have created. As families move through their school years, they can watch our garden grow and be reminded of how far we have all come!”

***This is our place, once earth, wind, water, sky,
Where trees, bees and birds watch clouds and time roll on by,
So come wander through, place your hands in the dirt,
Feel footprints of past and the drum of the earth,
Hear the cockatoo shriek, magpie’s lullaby call,
Tune in listening ears, for there’s wisdom to draw,
Come sit, have a yarn, share stories and song,
People, Ngunnawal Country and past, for our future as one.***

- Student rap

A number of other schools have also created Indigenous gardens, yarning circles, and Cultural Integrity spaces for community connection and learning using the ACT Government’s Parental Engagement Grants. In total, 35 schools or P&Cs received funding for a range of community-strengthening projects.

In Council’s conversations with Ngunnawal Elder, Aunty Violet Sheridan (who helped launch Council’s Reconciliation Action Plan in 2019), we have learned that we share a vision: that every ACT school has Ngunnawal food and fibre plants and a yarning circle, as culturally appropriate ways to pass on Ngunnawal knowledge about local plants. Wouldn’t it be great if our young people, as they walk on Country, around our bush capital understood the significance of certain plants to our First Nations peoples? Council is committed to supporting P&Cs to assist in imagining and constructing these spaces. ●

Top tips for P&Cs

6 top TIPS

We've managed to distil our key advice for P&C office bearers to just six points.

Be clear about your goals

1

Is your P&C a social, educational, advisory or fundraising body? Is it a means for involving parents and carers in the school or a service provider for the school community? What roles are most important to you and to parents at the school? You may find surveying parents and carers useful. What is important, is to agree on clear, shared goals. This will help you direct your time and resources, get more parents on board and head-off conflict. [Read more](#).

Know your constitution

Yes, we know that sounds boring, but the answers to many questions are found within its folds, from how often to meet and how much notice to give, to the association's aims (or 'objects'). Find out more in [this article](#). If your constitution is out of date we can help you amend it in our [Constitution Workshop](#) in June.

2

Seek help

3

Don't do it all yourself! Break tasks into smaller jobs and call for volunteers. Start early and be specific about the jobs. Repeat if necessary, and don't be afraid to cancel if there's not enough help. Remember that Council is also here to help. Enroll for our [free workshops](#), [contact our email or phone help line](#), or check out our [extensive collection of online resources](#).

Make it as enjoyable as possible

If being involved in your P&C is more fun than expected, people are more likely to come back, so [run your meetings well](#), stick to time, introduce everyone, and even try an ice-breaker activity. At big events, assign someone just to look after volunteers with drinks, sunscreen, breaks and so on. Make sure volunteers are well utilised, have clear tasks and finish at the end of their shift. Always thank everyone profusely. Our website has templates and ideas to help you [promote your P&C](#) and [say thanks](#).

4

Comply with regulations

5

Parent associations need to comply with a number of regulations and expectations. The committee must ensure that office bearers are suitable candidates (use this [declaration form](#)), that appropriate [financial controls](#) are in place, and finances are independently reviewed (or audited) each year and reported to government (see our [P&C To Do list](#)). The P&C also needs to hold suitable insurance (you should hear from the insurance company in May). There are additional regulations for some [fundraising activities](#), and enterprises such as canteens and after school care.

Work with the principal

Parents and the school will benefit most if you work closely with the principal. Coordinate school and P&C calendars so events and fundraisers don't hit families all at once; align your goals; ask the principal and board for funding priorities; offer parent help (like catering) at school events or use such events as a chance to tell more parents what you do; and provide parent feedback to help the school improve its communication with parents. Always share your proposed agenda with the principal, and an informal chat a few days before each meeting will ensure that everyone knows what to expect. •

6

Council faces

Who is P&C Council?

The ACT Council of Parents & Citizens Associations is here to help your P&C.

P&C Council, or simply 'Council', is the peak body for ACT public school parent associations (P&Cs). Your association is one of our valued members! We support P&C volunteers so that running your organisation is as easily as possible, without having to re-invent the wheel or search around for answers. We also advocate on your behalf to government on issues of concern.

We help P&Cs by providing:

- [online resources](#), templates, checklists, information and tips
- phone (6241 5759) and [email](#) advice and help – ask us anything P&C-related!
- free [training and drop-in sessions](#)
- [sharing expertise](#) between P&Cs
- free publications including our [fortnightly eBulletin](#) with all the must-know P&C information!

Introducing our office staff

Our friendly office staff are here to help P&Cs and to carry out the directions and plans of our volunteer Executive Committee (more about them next issue!).



From left to right:

Marina Spurgin our **Early Learning Officer** who focuses on the needs of parents of our youngest school-goers;

Janelle Kennard our **Communications Officer** who puts together our publications, media statements and other communications;

David Pollard, **Policy Officer** who looks after policy, submissions, grant applications and tricky matters like constitutions;

Veronica Elliott the **Executive Officer**, who keeps everyone headed in the same direction, liaises with stakeholders and runs our meetings; and

Melissa Lee our **Executive Assistant** who keeps us all organised and provides a sympathetic ear and great member advice. •

At our P&C...

Re-inventing for busy parents

How do you renew, nurture, and grow your P&C in today's difficult environment? Maree Wright, past President at North Ainslie Primary P&C, shares their journey from struggling committee to thriving association.

Three years ago Maree Wright went along to her P&C's AGM, just to see 'how things work'. She discovered that the P&C had been struggling to get volunteers engaged, and the committee was burning out and stepping down. So, she – and four others – stepped up.

"But we had no idea what we were supposed to do," Maree recalls. "There was no outline of events for the year, just this one big project that we'd been saving for, and nobody knew when that was supposed to happen."

"Now it's a completely different story," she explains. "We just had our AGM. We have 19 people on the team and a few more people coming on in the next few weeks as well."

"We function successfully as a business, we've got a great website, our uniform store, and we sell a bunch of other stuff through our online store. All of our record keeping is digital. We have heaps of people on our handy mailing list."

"We have also been successful at getting grants and delivered some amazing, major projects. We even run a native plant nursery on site," she says.

Focusing on people

While Maree stresses that she can't say what might work for your community, or P&C, she shared what they had done to turn things around.

Two essential elements were focusing on making it fun, and looking after volunteers.

"We placed an enormous value on our volunteers' time and effort," says Maree. "Volunteer time



Join the Engagement Team

OFFICE BEARERS
SECRETARY
ASSISTANT SECRETARY
PUBLIC OFFICER

SUPPORTING ROLES

Class Representatives Coordinator	Website & IT Officer
Preschool Liaisons	Graphics and Design Officer
Communications Officer	Local Schools Liaison
Official Blogger	P&C Council Delegate



Join the Strategic Team

OFFICE BEARERS
PRESIDENT
VICE PRESIDENT

SUPPORTING ROLES

- First Nations Representative
- Learning Support Representative
- LGBTQI+ Representative
- Safe Active Travel Officer
- Planning & Infrastructure Liaison
- Native Plant Nursery Coordinator
- Tree Day Coordinator



Join the Finance Team

OFFICE BEARERS
TREASURER
ASSISTANT TREASURER

SUPPORTING ROLES

Canteen Coordinator	Ice cream Officer/s
Uniforms Officer/s	Zero Waste Coordinator
Grant Officer	Crazy Camel Coordinator
Sponsorship Officer	Hammerbarn Liaison
Events Coordinator	Crafting Coordinator
Fundraisers Coordinator	BakeMaster

Roles were broken into bite-sized pieces in three teams.

and effort is absolute gold! We had been treating them like they were an infinite, free resource. It's not free. Your volunteers will only give you so many hours, and if you don't value those hours and make the most of them, they're not going to keep coming back."

"So I sat down with one of my golden volunteers, and we broke all the jobs into tiny little bite-sized pieces. Then we found people who fit those jobs. And that's been absolutely fantastic."

In all this year, the P&C put forward 34 roles. There are the standard, legally required, office bearer roles that we are all familiar with, but also some surprising ones, that fit with the events and services that the P&C offers.

"We've made a position called Ice Cream Officer just for a bit of fun because each year we make decent money off our ice cream stall. And if all you do for the school is take care of all the organising for that, well, fantastic – thank you Ice Cream Officer!"

"We have someone who does lovely graphics and design for us," Maree explains. "And she's fantastic at it. She knows what she is doing, is fast and gives us a uniform look. That's the way that she loves to contribute, and it's worth so much to us."

Team work!

"We are also operating three as teams now – Finance, Engagement and Strategic. They are like three smaller committees that report back to each other."

"The Finance Team isn't just the Treasurer," she says. "They are supported by a team of 8-10 people including the BakeMaster, Sponsorship Officer, Grants Officer, and of course the Ice Cream Officer!"

Maree says that she doesn't worry about all the positions not being filled.

"It's okay for these positions to be empty. Most of them are not legal office bearers. We can fill those roles at any time. They can drop out and come back. It's very fluid, and that flexibility works for people – they can help where there is a lull in the rest of their life and can fit a few things in, and then life might get busy, and they need to step away."

"Also, if people complain that our communications are less than great, we can just point to the vacant communications officer position!"

Does having so many people in different roles make it difficult to manage, or increase the workload of the office bearers?

"I think it actually reduces the workload," answers Maree. "The President's job now is really about spending time having coffee with everybody and seeing how they are going, having a chat and coordinating a bit."

"Having a really clear purpose and direction for the organisation also helps with managing people, because everyone knows what their goal is for this year," she says.

"Everyone's busy, all the time. If we keep doing things the old way, it is hard for people to engage, so fewer people will. It's about making it really easy – and rewarding – for people to chip in their little bit." ●

Check it out on the [North Ainslie P&C website](#).

Preparing for preschool & kindy

School enrolments for 2023 are now open, which gives plenty of time for preschool and kindy starters – and their parents – to prepare! Council's Early Learning Officer, Marina Spurgin, looks at the important things to know and do before then.

Now is the time to apply for 2023 school places.

Apply online

Children turning four on or before April 30 in 2023 can start preschool at the beginning of the year. There are some exceptions so it helps to be familiar with the ACT Education Directorate's [information on enrolling](#) in preschool. The deadline for online enrolments is June 3 if you want to receive a first round offer.



ACT residents and NSW residents in surrounding areas can apply for ACT public schools. Families moving to the region should apply once they have an address. Your residential address determines the school you can apply for. To find your school, use the '[priority enrolment area](#)' (PEA) map and enter your address. Temporary residents should contact the International Education Unit ([email](#) or call 6205 9178) before starting their application.

Online applications can be saved if required and returned to later for completion. Making changes after submitting is more difficult as a new enrolment application is required. The new application will override the earlier one.

Parents report a range of experiences with preschool applications. Some say it's easy and straightforward, yet others find it long and difficult. If you're having problems, the Education Directorate can help. Phone 02 6205 5429 or email: education.enrolment@act.gov.au.

Enrolment applications can be a daunting process for first time parents, new residents, or families that have recently moved. It's important to contact the school if you need extra time or assistance to provide documents and it's OK to ask for help. It's recommended that parents and carers make an appointment to visit the school. Do ask about induction activities, information packs and tours.

Enrolment offers are sent from the school with the first round of offers towards the end of July. Schools will include instructions to verify your application and residential address. Documents, including your child's original birth certificate, vaccination record, and proof of identity will be requested or a statutory declaration may be required.

Preparing for school

Now for the fun part, preparing your young learner for the adventure ahead!

We've asked parents about what they did to prepare their child for starting preschool or kindy. The ways that parents prepare children for starting preschool depends on the child's previous care such as in-home care, childcare centre, relatives, and playgroups. One parent described

how for 12 months they walked past the local preschool every Friday morning on their way to playgroup. Seeing the children playing outside prompted lots of discussions about going to preschool and the things that happen there. Parents have found it useful to:



Visit the school and take advantage of any orientation days or school tours.

- visit the school's website
- follow the school on Facebook
- read or subscribe to the school newsletter
- learn the school's communication channels
- go to orientation day
- visit the school with your child
- talk about starting school
- organise a playdate with other prospective students
- read books about starting school
- read stories regularly
- become familiar with children's development.

We have more enrolment and [transition to school tips](#) and a [comprehensive list of resources](#) and references that are available to help parents. ●

Why I volunteer

Meet the volunteers that make Council tick!

Sarah Everingham

**Gordon Primary School P&C President
& Council Executive Member**

I knew when my eldest son started preschool that I wanted to be involved. My Dad was chair of the school board at my primary school and my parents both volunteered their time to help out around school.

After being on the Preschool Parent Association twice as Secretary I was convinced by a friend to check out what was happening at the primary school P&C. I started out helping in the uniform shop and with fundraising events and became President the next year.

I believe volunteering my time and being a part of the P&C sets a great example for my kids. I have continued volunteering because of the many great friendships I have made, the wonderful feeling you get watching the students enjoying the events we run, and the many benefits of being more engaged with our school executive and staff.

I volunteer at Council because I value public education and we have the ability to influence the public school system to benefit all students and families across Canberra. I am keen to continue learning more about what is happening across our schools and to help advocate for the needs of all students. ●



P&C-run canteens: What would help?

Running a school canteen is a large and complex undertaking. Luckily, there are several organisations and Government teams who want to help.

More than 30 P&Cs in the ACT provide the canteen service for their school community. P&C-run canteens are more likely than commercial providers to be responsive to community needs, integrate into school activities such as garden or nutrition programs, and they offer an important way for parents and volunteers to contribute and get involved. But it is a huge undertaking – and responsibility – for a volunteer committee even with paid canteen staff looking after the day-to-day.

For years, Council has done what we can to assist, or to rally ACT Government-led assistance.

In the wake of the added complexities that COVID has brought, several P&Cs have elected to no longer run canteens this year, and this has prompted both the Education and Health Directorates, and some canteen-involved organisations, to ask us – how can they help P&C-run canteens?

They hope to provide real solutions to keep your canteens in business, as finding new providers is difficult.

To open up the question, and devise solutions, our Term 2 Canteen Subcommittee meeting will include some discussion and brainstorming of your problems and ideas – please join us on Wednesday June 1 from 7 to 8:30pm (an online meeting: [register](#) here).

If you can't come to the meeting, we'd still love your input. Just [email us](#) with your ideas for what would help your P&C-run canteen.

Resources and help currently available

Over the years we have advocated for P&C-run canteens and your information needs. There is now a huge range of resources to help – from the comprehensive Canteen Business Manual to the Canteen Connect Facebook group. You'll find links to these, on our [Canteen Support page](#).

Some of the resources provided by ACT Government and other organisations to assist canteens.



Update on Council's canteen activities

On behalf of P&Cs running canteens, Council representatives attended a string of meetings last term, plus convened our canteen subcommittee's first meeting for 2022.

Meeting with Flexischools

Council received feedback from members and our canteen subcommittee about dissatisfaction with the Flexischools online ordering system. So we arranged a meeting to share your concerns.

Flexischools already had similar feedback from users, and asserted that they were addressing many of the issues you had been facing. They stated that they are a financially responsible service (all money is held in trust), they pride themselves on "deep customer service" and system availability, and they believe their platform is useful to schools and P&Cs in "pushing out" communications to parents. Here's their response to some of your specific issues:

- System outages, especially Fridays: Flexischools say they have stabilised the system and have had no Friday outages in 10 months .
- Poor client support: Their contact phone line did not operate during COVID, but is now back up and running. An Australian-based team of 11 are taking your calls on 1300 590 044.
- Advertisements overwhelm the App and emails to parents. Flexischools say they have reduced the number of ads, and are fussy about who they let advertise. They have also made the "order food" button clear and up front in the App. Parents can unsubscribe from emails.
- Lack of functionality such as stock count/supply: Flexischools told us that they are aware that these are requests from users – others share your concerns. They "have it on their radar" for future upgrades. They are currently testing a customer console where you will be able to change, for yourself, key details of your business, such as opening days and hours.
- Multi-level double-dip fees: Some of these fees are charged by other parties (eg banks for credit card and upload fees). Some other competitors have arrangements with banks to cut these fees, but Flexischools say they are not big enough to do so.

Other online ordering systems

At a previous Canteen subcommittee meeting, alternative online ordering systems were discussed. One very experienced member – Kate Rowntree - had researched many options. She shared her [spreadsheet](#) which compared the various systems, and her final preferences: My School Connect or Spriggy Schools (formally Cashless). She noted that My School Connect offer different deals depending on the size of the school, and that she knows of schools that are happy with QKR but couldn't make contact with them.

Meeting with Healthy Kids Association

[Healthy Kids Association](#) are keen to form a closer relationship with Council to provide better support to P&C-run canteens in the ACT (and their other members). They are keen to hear our ideas on how they could help. They are also considering changing their membership model.

The Collaborative Working Group on Food at Schools

This Group brings together government (Health and Education) and non-government organisations (eg Nutrition Australia) to work together to help schools and canteens provide healthy and sustainable food services. In our Term one meeting, we discussed updates to the School Food and Drink Policy (unlikely to affect canteens), progress on the ACT Government's school breakfast and lunch trial, and news from the Freshtastes program. Members of the group are concerned about helping P&C-run canteens stay in business and are keen to help. ●

Schools turn waste into valuable resources

The ACT Container Deposit Scheme is a great way to teach students about sustainability while raising funds. Here's how two Canberra schools achieved some amazing results.

Competition reduces litter at Canberra High School

"The student-led 'Green Team' from Canberra High School set their own sustainability goals, and currently have a list of projects on the boil," says teacher Benjamin Crossman.

One of the team's environmental activities is to organise the collection of empty bottles and cans to deposit with the ACT Container Deposit Scheme (CDS). The 10c refund for each drink container goes back into the school including helping fund the Year 10 formal. So far 38,000 containers have been recycled, earning the school nearly \$4,000.

A recent upgrade of their playground bin system has resulted in colour coded recycling bins for each of the school houses, bringing a bit of competition into the mix.



The 'Trash for Cash' station at Canberra High, with bins for each school house.

"The kids responded really well to the house bins idea, and enthusiastically recycle their eligible drink containers," says Ben. "We've noticed a big decrease in the number of bottles and cans in the playground, and in the other bins."

"The collection drive is student-led, and the Green Team spends considerable effort promoting it through videos and presentations at our school assemblies," says Ben.

Members of the P&C are also involved in the initiative, taking the containers to their local ACT CDS return point, run by network operator Return-It.

Ben adds that students learn about sustainability and recycling in the classroom too.

"Students also audit the waste on school grounds to identify problem areas and types of litter, and they put what they learn into the design of a fictional theme park as part of their assessment."

The school's next focus will look at how to reduce green waste and soft plastics.

Students begin a lifelong journey in sustainability at Bonython Primary

Bonython Primary School focuses their learning activities on the natural world and sustainability. When the ACT CDS launched in June 2018, the scheme quickly became part of the school's sustainability and recycling approach.

"It was a way to reduce the amount of waste sent to landfill," says Deputy Principal Marc Warwick. "We put it to a group of our Year 5 and 6 student leaders who took on the responsibility of developing and implementing a strategy for collecting and returning eligible drink containers to receive 10 cents for each."

Container return information is incorporated into the classroom too. Marc says students have looked at how many containers have been returned, graphed the amount of waste saved from landfill and the amount of money raised through using ACT CDS.

Funds raised through container refunds support school initiatives.

“In the first year we made around \$700, and we put that money towards our Year 6 graduation activities,” says Marc.

Refunds from the ACT CDS have also supported school garden and sustainability projects where students learn about how things grow and how compost works.



Marc said the garden produce has been used in cooking sessions with students, some has been supplied to the school canteen and some sold at an onsite school market stall.

Join the many schools participating in the ACT CDS

An ACT Government initiative, the ACT CDS has already seen more than 300 million drink containers returned for recycling since launching in July 2018.

If you'd like to join the many schools and P&C associations already participating, there are a number of resources available to get you started. You can download the free [Fundraising Toolkit](#), then check out the free [curriculum-linked school resources](#) for early learning to Year 6 developed in partnership with Cool Australia.

Find your nearest return point or check what containers are eligible on the [ACT CDS website](#). And if you need help getting your containers to a return point, contact [ReCollect](#) about their container collection service. Email with any questions: contactus@actcds.com.au.

Paid content provided by Exchange for Change.

Council
thanks P&C
volunteers
across
Canberra!

NATIONAL 16-22 MAY 2022
VOLUNTEER
Better Together WEEK

To Do: Term 2

Essential tasks for parent associations:

- Ensure AGM is complete by May 31
- Complete our 2022 [Office Bearer Form](#) so we can assist your committee (if you haven't already!)
- Complete insurance questionnaire (emailed to Treasurers in May) to determine cover needed
- Pay insurance by June 30 (invoices emailed to Treasurers in June)
- Ensure you have [reported to government](#) on your 2021 activities

Dates to remember

- 24 May Council General Meeting ([register](#)) 7-9:30pm
- 1 June Canteen Subcommittee Meeting ([register](#)) 7- 8:30pm
- 3 June [Free member help session](#): Drop in Q&A 1-2pm
- 7 June [Free member training](#): Constitution workshop 7-9pm
- 28 June Council General Meeting 7-9:30pm
- 28 July Early Learning Committee meeting

Got Questions?

about your P&C

Drop-in and ask!

Friday 3 June
1-2 pm

No question too big or too small.


Can we run Covid-safe events?

Where do we start ??

How do we sort our insurance?

What if positions are not filled?

Register online: www.actparents.org.au/training



P&C help

Your parent association is a member of the ACT Council of Parents & Citizens Associations. We can help you to run your organisation well.

Contact us with your P&C questions!

(02) 6241 5759
contact@actparents.org.au
www.actparents.org.au

9:30am - 2:30pm Monday - Friday.
Closed public holidays and school holidays.

About us

The parent voice on public education

The ACT Council of Parents & Citizens Associations is the peak body for public school parent associations. We bring together delegates from Canberra's public schools to represent the views of parents to decision makers and the media.

About our magazine

ParentACTION is our free journal.

Contributions, advertising and feedback are always welcome. Contact the Editor, [Janelle Kennard](#), at jkennard@actparents.org.au.

Views expressed in this journal are not necessarily those of Council. Authorised by Veronica Elliott for the ACT Council of Parents and Citizens

Our people

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Kirsty McGovern-Hooley
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Treasurer: Vacant
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Early Learning Officer: Marina Spurgin
Executive Assistant: Melissa Lee

Council acknowledges that we live, learn and work on the traditional lands of the Ngunnawal people. We pay respect to elders past, present, and future.