

## SHORT DESCRIPTION OF REPRESENTATIVE POSITIONS FOR ACT P&C COUNCIL ELECTED MEMBERS

All ACT P&C Council elected Representatives to the below bodies are required to provide a short written report (using a simple template provided) after any meetings they attend and a brief summary report at the end of the year for the Council's AGM.

The frequency of meetings varies between bodies and depends on their level of activity. Email communication is the norm and helps to reduce the need for face to face meetings. **For more information on these, see pages 12 to 15 of the Annual Report to members at:**

<https://www.actparents.org.au/images/AnnualReportFINAL.pdf>

<p><b>Australian Council of State School Organisations (ACSSO) – 2 positions, a Director and a Member rep</b> ACSSO meets 2 or 3 times a year face to face and by teleconference a number of times. It conducts a national education conference each year to which our representatives attend. One rep is expected to become a director of ACSSO and contribute to their activities. The member rep reports regularly to the P&amp;C Council Executive. Our rep is usually a member of the P&amp;C Council Executive.</p>
<p><b>ACT Council of Social Service (ACTCOSS)</b> Primarily our rep attends the ACTCOSS annual general meeting, reviews their correspondence, liaises with them by email and reports as needed to the P&amp;C Council Executive.</p>
<p><b>ACT Mind Matters/Kids Matter Reference Group</b> Meets occasionally as required and oversees the activities of the group and its programs in ACT schools.</p>
<p><b>ACT Schools' Animal Ethics Committee</b> Meets up to 8 times each year at various schools to oversee the treatment of animals in ACT schools.</p>
<p><b>Board of Senior Secondary Studies – 3 year appointment</b> This is an Education Directorate sponsored advisory body, primarily responsible for overseeing the development and conduct of secondary school and college studies. It has an overall board (the BSSS) and four (4) sub committees. There are different representatives appointed to each of these, although duplication of nominees is allowed. The BSSS meets occasionally through the year either at 220 Northbourne Ave Braddon or at CTL Sterling. Most communication is by email.</p>
<p><b>Board of Senior Secondary Studies – Curriculum Advisory Committee</b> Meets occasionally during the year to consider curriculum issues in ACT school.</p>
<p><b>Board of Senior Secondary Studies – Vocational Education Sub Committee</b> Meets 2 or 3 times a year to consider vocational education issues facing years 10-12 students.</p>
<p><b>Board of Senior Secondary Studies – Innovation Committee</b> New this year, considers what &amp; how innovation in teaching can be introduced to high schools &amp; colleges.</p>
<p><b>Board of Senior Secondary Studies – Review of Assessment &amp; Moderation Committee (RAMC)</b> This committee was formed this year and took over responsibility for student assessment, certification and related issues. It meets once a term if required.</p>
<p><b>Collaborative Working Group on Food in Schools</b> Includes all stakeholders to co-ordinate activities advancing healthy food in schools. Meets each term.</p>
<p><b>Community Radio 2XX –</b></p>

<p>The Board of 2XX must have a director representing public education and Council has agreed to nominate one of our members.</p>
<p><b>Create a Café working group</b> – This was formed to manage an ACT Health sponsored program to help colleges and high school canteens with fit out in a café style to better attract students to healthy food.</p>
<p><b>Disability Education Reference Group</b> Meets quarterly to advise EDU on issues relating to special needs students, access and inclusivity issues.</p>
<p><b>Healthy Kids Association (HKA)</b> Provides information, services &amp; support for school canteens. Council nominates a member to the HKA board.</p>
<p><b>Healthy Schools Network</b> A collaboration of ACT government &amp; Not-For-Profit organisations that actively promote health and wellbeing in ACT schools and early childhood. Meets once a term and corresponds regularly via email.</p>
<p><b>Pre School Matters Consultative Committee</b> Currently inactive</p>
<p><b>Safe Schools Roundtable – to be confirmed</b> Assists EDU to manage safety issues in schools. Meets 1 or 2 times a year.</p>
<p><b>School Transport Liaison Committee</b> Includes ACTION, EDU, TAMS, P&amp;C Council &amp; other stakeholders. Should meet twice a year to consider all issues about busing of students and safety including bus services, timetables, routes, impact of light rail etc</p>
<p><b>School Sports ACT</b> Meets occasionally as required to oversee the conduct of school sports and related issues.</p>
<p><b>Suspension, Exclusion and Transfer Policy Review Advisory Group</b> Meets as required to review and advise EDU and the Minister on related policy and procedures.</p>
<p><b>Building Safe &amp; Strong Communities for Learning project</b> This joint project of EDU and the Council was managed by a small team of EDU and Council officers and volunteers. Its work has concluded but follow-on action may be required.</p>
<p><b>Minister’s Schools Education Advisory Committee</b> - This was a Minister appointed body to undertake a specific review for the Minister. Members were appointed by the Minister. It issued its report in August 19.</p>